



SAC Harrietsfield Elementary School Agenda

Wednesday, October 2, 2024

1. Call to Order: 5:34pm

Present: Andrea Holley, Alexis Kunz, Jenny Hackney, April Stoodley, Julie Welsh, Kathy Reinhardt, Anita Wyles, Paula Little

Absent: Christy Pippy, Carrie Gillis

2. Approval of the Agenda:

4. **Principal's Report**

- Open House / Ice Cream Social
- Staff Professional Learning
- Emergency Management Procedures (fire drill, lockdown, hold & secure)
- Stand Up Against Bullying Day
- Picture Day
- SAC Provincial Conference
- Truth & Reconciliation Day / Treaty Day
- Terry Fox Run

5. **Old Business**

- a) Enrollment Updates (155 from PP-5)
- b) 2024-2025 Staffing : School admin will receive staffing allocations on Monday, May 6th. Teachers will receive their notice of assignment on Wednesday, May 8th. The first round of permanent teaching postings will go live that day as well.
- c) 2024-2025 Class Configurations: Paula reviewed the proposed configuration for the 2024-2025 school year. We will continue to have 8 classes from PP-5.
- d) SSP Updates: Paula reviewed the reflections from our Cycle 2 strategies. As a staff, we will be developing our strategies for Cycle 3 in the coming week.
- e) LM3: Our grade 3 students will write the Provincial reading, writing and math assessment on the week of May 13th-17th.
- f) Student Support Block 3: As a staff, we worked to select students who require additional support in guided reading, writing, math, assistive technology, and resource. These students will receive Tier 2 intervention from now until the end of the school year (Cycle 3).
- g) May Reading Data: Paula reviewed the P-2 May reading data (disaggregated to show students who are of African Nova Scotian descent or of Indigenous ancestry).
- h) Year-End Events/Dates: Paula went over the remaining events that are happening at school between now and the end of June.
- i) 2024-2025 SAC Membership: We are in the process of looking for **2 parents** and **3 community members** who may be interested in sitting on our School Advisory Council (SAC). Paula will be putting information in the HES Info to families this week in order to fill these positions.

6. **New Business**

a) **2024-2025 Meeting Dates:**

Wednesday, October 2

Wednesday, November 6

Wednesday, January 8
Wednesday, February 5
Wednesday, April 2
Wednesday, May 7

b) Updated SAC Members:

Chair: Alexis Kunz (year 2)
Parent: Jenny Hackney (year 1)
Parent: Christy Pippy (year 1)
Parent: Anita Wyles (year 1)
Community Member: Carrie Gillis (year 1)
Community Member: April Stoodley (year 1)
Staff Member: Kathy Reinhardt
Staff Member: Julie Welsh
Staff Member: Andrea Holley
Principal: Paula Little

c) Classroom Configurations & Staffing

Currently have 157 students from PP-5
PP Blades/Little - 14 students
Pr. Bradbury - 14 students
P/1 Russell - 18 students
1/2 McCarthy - 16 students
2 Holley - 19 students
3/4 David - 24 students
4/5 Desroches - 26 students
4/5 Kehoe - 25 students

d) Provincial School Lunch Program

Ordering window opens on October 18th.
First delivery date will be October 25th.
More information available on nslunch.ca

e) Cell Phone Policy

Review of new cell phone directive for HRCE
Impact on students at HES minimal as very few students bring cellphones to school and usage was not previously permitted.

f) SSP Goals and Strategies for 2024-2025

Literacy: We will improve achievement in literacy for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

Math: We will improve achievement in mathematics for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry

Well-Being: We will improve well-being at our school for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

* Specific strategies will be developed during our upcoming Professional Learning Day on October 11, 2024.

g) Core Phonics Surveys

All teachers from grades 1-5 are completing a CPS with the support of Holly Lake. The data from these surveys will be used to guide next instructional steps for phonological and phonemic awareness. We will continue to use the UFLI scope and sequence and lessons in all classes.

h) NEW - Elementary Literacy Support Teacher

Reviewed the role of the ELST (small group intervention, Reading Recovery, student-centred coaching)

All classes currently have support from the ELST.

i) Student Support Plan

Reviewed the process for selecting students for resource, ELST small group intervention, RR, guided reading and guided math (through UIT). Student support is provided on a short-cycle basis.

j) 24-25 SAC Funding

Each year the SAC receives \$5000 plus \$1 per student to support our Student Success Planning (goals in math, literacy and well-being). Teachers often submit proposals to access funding; SAC votes for approval. Funding has not been received yet for this school year; it usually arrives in early December.

7. Next meeting date: November 6, 2024

8. Adjournment - 6:17 pm