



SAC Harrietsfield Elementary School Meeting Minutes April 29, 2025

1. Call to Order: 5:35 pm

Present: Paula Little, Julie Welsh, Kathy Reinhardt, Andrea Holley, Carrie Gillis

Absent: Alexis Kunz, Jenny Hackney, Anita Wyles, April Stoodley

2. Approval of the Agenda:

4. Principal's Report

- End of Term 2
- Report cards went home
- Progress Conferences
- Fire Drill #4
- PowerSchool Extractions
- H&S BINGO (Cancelled)
- VTRA Training for Administrators
- Earth Day

5. Old Business

- a) **Short Cycle Support for Students** - staff recently met to discuss support for the next 6 week block of support. This includes the resource caseload, Reading Recovery (grade 1), Elementary Literacy support (coaching and intervention), guided reading, and guided math. Students who were selected to receive this support will have intervention for a 6 week block and then be re-assessed to determine if they will continue.
- b) **Cycle 2 Student Success Plan** - We have now completed cycle 2. Teachers reflected on the impact of our cycle 2 strategy on student achievement as well as on teaching practices and this information was consolidated and included in our SSP report. We are now developing our goals and strategies for cycle 3. In math, teachers will be working to improve students' computational fluency by gathering diverse evidence, analyzing their current progress, and collaboratively use targeted resources to enhance instructional practices and student understanding. As a staff, we will be collecting ongoing evidence of learning during the daily 30 minute computational fluency block. We will track how students are doing (meeting / not meeting) based on the "Criteria for Determining Level of Success for Computational Fluency" document. We will enter end of Term 2 data as well as end of Term 3 data. Next year, we will extend this to identify specifically where students are in relation to the document. (ie. Grade 2, Term 3). This data will help to guide next steps across tiered instruction as well as decisions about short-cycle support.
- c) **LM3** - All grade 3 students will write the Literacy Math 3 Provincial assessment in May. This assessment provides school, region, and province-wide information about how our grade 3 students are doing. Throughout the year, the grade 3's prepare for this assessment. Depending on adaptations that students have, some students may require additional support for this assessment such as an alternate location, scribing, reading and alternate formats (ie. enlarged print). At HES, our grade 3 students will write this assessment between May 12th and 15th to allow for make-up days.

6. New Business

- a) LM3 / End of Year Check ins from 2023-2024

- All students who did not meet on the LM3 last year have check-ins this year to see if they are now meeting. We have until the middle of May to check in with all students.

b) Cycle 3 Student Success Plan

Literacy: Develop advanced strategies for writing with emotion and depth.

Math: Improve students' computational fluency by gathering diverse evidence, analyzing their current progress, and collaboratively use targeted resources to enhance instructional practices and student understanding.

Well-Being: Implement Ongoing Formative Assessments with UDL Strategies

c) Safe Schools Strategy / Code of Conduct

[News Release](#) April 29, 2025

[School Safety in NS](#)

[Updated Code of Conduct](#)

d) April Disaggregated Literacy Data

April 2025

Self Identification	Enrolment in Regular Program	Students with IPPs (Exempt)	# of Students Meeting Benchmark	# of Students Not there Yet
African Ancestry	4	0	2	2
Indigenous Ancestry	3	0	3	0
African & Indigenous Ancestry	7	0	5	2
All other	63	0	51	12
Total # of Students	70	0	56	14

80% meeting

20% not yet meeting

e) Disaggregated Computational Fluency Data

Primary

17/20 meeting - Counting

16/20 meeting - Number Relationships

1 IND: meeting in Counting & Number Relationships

Grade 1:

21/24 meeting - Counting

21/24 - Number Relationships

2 ANS: 1 meeting counting & NR / 1 not yet meeting counting & NR

Grade 2:

24/26 meeting - Addition

19/26 meeting - Subtraction

2 ANS: 1 meeting counting & NR / 1 not yet meeting counting & NR

1 IND: meeting addition / not yet meeting subtraction

Grade 3:

15/19 meeting - Addition

12/19 meeting - Subtraction

2 IND: 1 meeting addition / not yet meeting subtraction and 1 meeting addition & subtraction

Grade 4:

14/27 meeting - Addition & Subtraction (1 IPP)

22/27 meeting - Multiplication & Division (1 IPP)

2 ANS - 1 IPP and 1 meeting in Multiplication & Division / not yet meeting in addition and subtraction

Grade 5:

21/29 meeting - Addition & Subtraction (1 IPP)

20/29 meeting - Multiplication & Division (1 IPP)

2 IND - 1 not meeting in Addition & Subtraction or Multiplication & Division and 1 meeting in Addition & Subtraction / not yet meeting in Multiplication & Division

2 ANS - 2 meeting in Addition & Subtraction and Multiplication & Division

7. Next meeting date: Wednesday, May 21st 5:30 pm

8. Adjournment - 6:05 pm