



## School Advisory Council Annual Report – June 2025

School	Harrietsfield Elementary School
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Please list SAC members including names, membership type (i.e., parent, community member, staff), and role (i.e., Chair, Vice Chair).

Alexis Kunz – Chair  
Jenny Hackney – Parent  
Anita Wyles – Parent  
Carrie Gillis – Community Member  
April Stoodley – Community Member  
Andrea Holley – Staff Member  
Julie Welsh – Staff Member  
Kathy Reinhardt – Staff Member  
Paula Little – Principal

Please describe a summary of work undertaken by the SAC to improve student achievement and school performance.

Throughout the 2024–2025 school year, the SAC has supported initiatives focused on enhancing student achievement and overall school performance in literacy, mathematics, and well-being, with an intentional focus on students of African and/or Mi'kmaw/Indigenous ancestry. Key topics include:

- **Student Success Planning (SSP):** The SAC reviewed and supported the development of targeted goals in literacy, math, and well-being. These goals emphasized equity and inclusivity, and specific strategies were developed throughout the school year to support our overarching SSP goals.
- **Data-Driven Instruction:** Teachers conducted Core Phonics Surveys to guide next steps in literacy instruction. Ongoing review of provincial assessment data and regular reading check-ins ensured instructional practices were responsive to student needs. Writing samples were collected from students to analyze student progress and determine targeted next steps for instruction.
- **Support for Early Literacy:** The new Elementary Literacy Support Teacher (ELST) role was reviewed, with all classrooms receiving support through small group interventions, Reading Recovery, and student-centred coaching.

- **Short-Cycle Student Support:** The SAC reviewed the school’s process for identifying students in need of additional academic support (through the Multi-Tiered System of Supports), ensuring timely and flexible interventions in both literacy and math.
- **Curriculum Updates and Implementation:** The SAC supported implementation of the renewed P-2 literacy curriculum, which promotes foundational reading skills, a balanced literacy approach, and inclusive learning environments.
- **Well-Being and Safe Schools Initiatives:** The SAC reviewed updates to the provincial Code of Conduct and supported the implementation of well-being strategies using Universal Design for Learning (UDL) and formative assessments. In alignment with our vision and values statement, we sought input from the SAC to help shape our matrix of expectations, ensuring it reflects our shared priorities and school culture.
- **Nutrition and Equity:** The SAC provided input on the Provincial School Lunch Program, including a vendor change, and recommended improved communication with families through school newsletters.
- **Use of SAC Funding:** Using funding for 2024–2025, the SAC supported initiatives aligned with SSP goals. Teachers submitted proposals for resources that directly impacted student learning and success. See itemized list below.

Please list any significant milestones and success stories that the SAC would like to highlight.

Throughout our meetings this year, we shared with our SAC the short-cycle strategies we were implementing to support computational fluency in math, as part of a region-wide goal to ensure all students develop strong foundational math skills. We presented disaggregated classroom math data and highlighted the progress made at each grade level. We also discussed the resources and instructional tools teachers were using to target key math concepts, with a focus on foundational fact strategies.

At the beginning of the year, we faced a challenge: limited school-wide evidence of student learning in computational fluency. As a staff, we recognized the need for a clearer understanding of where our students were in their mathematical development. To address this, we focused on the *Criteria for Determining Level of Success for Computational Fluency* document, which helped us identify specific benchmarks for student achievement. This allowed us to assess which students were meeting expectations, which were not, and, most importantly, where targeted supports were needed.

Using this framework, we developed more precise interventions and adjusted our instructional practices to ensure every student had the opportunity to build essential skills and succeed in math fluency.

We are also excited to welcome Lisa MacDonald as the new principal for the 2025–2026 school year. Her leadership and commitment to student success will be a valuable addition to our school community.

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Please describe any related sub-committee work undertaken by SAC members (e.g., School Options Committee).

**Statements of Revenues and Expenditures:**

Expenditures supporting the school improvement plan (e.g., providing resources to support math and literacy instruction).		
	SAC	
Opening Balance	\$5,159	
Writing Mini Lessons Books for all classrooms	-\$1,382.46	
Computational Fluency Resource - Explore Learning Subscription	-\$650.00	
UFLI Implementation : Wireless Presenter	-\$20.69	
Novel-In-Verse Collection	-\$292.40	
Writer's Federation of NS	-\$350.00	
Classroom Books - Book Outlet	-\$105.88	
Classroom Books	-\$26.46	
UFLI Implementation : Dry-Erase Markers	-\$58.62	
UFLI Implementation : Magnetic Boards and letters	-\$291.42	
Computational Fluency Manipulatives	-\$1077.87	
Think SRSD Resources & Training Materials	-\$435	
Updated May 13, 2025		

Expenditures supporting policy development and implementation (e.g., supporting and promoting new policies).

Expenditures covering operational expenses; up to 20 per cent of provincial SAC funding may be used as operational expenses, if necessary, to encourage and support member participation).

Please return to School Supervisor by Monday, June 16, 2025. Thank you.