

Meeting Minutes for November 12, 2025

Call to order: 5:42pm (Alexis)

1. Approval of Last Meeting's Minutes

Approval of Meeting Minutes → Alexis Kunz & Andrea Holley

2. Business Arising from the Minutes

-Milk program: community is excited about it. Unfortunately, it's been late, but it will be starting tomorrow. Farmers started a new program which caused difficulties with it arriving on schedule. Grade 4s will be helping to clean it up. 2 carts were ordered to help with clean up. Getting an additional fridge to store the milk - this will be going in the breakfast room.

3. What's Happening at HES

- School Photos: Pineapple studios were here. Looking into media consents regarding class composite pictures being sent home to families.
- Professional Learning Sept 29: We went over the student success plan.
- School Family Gathering: These happen each month. The community members of the students being recognized are invited to attend to celebrate their student. Students receive a hammerhead high five by demonstrating the skills we are working on from the matrix. During the assembly we do the school song, handout certificates and pictures.
- Trunk or Treat: Highest turnout and we raised more than the previous year. We have ideas for next year.
- Halloween celebrations: Completed the parade around the school and classroom teachers did a variety of activities in their classrooms.
- NSTU Conference day: Staff participated in professional conferences throughout the province.
- School Lunch Program: We are still working out some issues. Students are trying new foods. Receiving positive feedback
- Remembrance Day ceremony: We did a virtual wall of honor which was the first time. It was a success
- Classroom furniture is arriving this week for ¾ Desroches
- Milk program: see above
- Progress Conferences: December 3 5pm-7pm and December 4 9-11am. We will be using google forms for adults to sign up. Progress Reports will be going home Dec 2 and term 1 is developmental codes (no comments/grades for Music, Gym, Core French)

HES SAC

Harrietsfield Elementary School
Library



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- Holiday Concert is scheduled for December 16 6:30-8pm. There will be a dress rehearsal as well during the day.
- Holiday Break for students starts December 19, however teachers will be here December 22.

Student Success Plan: Cycle 1 is finished in December

- **Literacy Goal:** We will improve achievement in literacy at our school for each of our students, with a specific focus on our students of African and/or Mi'Kmaq/Indigenous ancestry.

Key takeaways: 39% of grade 3s achieved a level 3 in writing on the RMW3 from last year. Based on the curriculum we have created monthly writing targets for a writing continuum. Staff are currently implementing the monthly writing targets in their class.

- **Mathematics Goal:** We will improve achievement in mathematics at our school for each of our students, with a specific focus on our students of African and/or Mi'Kmaq/Indigenous ancestry.

We are working on looking at the end of term expectations and backwards designing lessons. Data will be entered in CBAS.

- **Well-Being Goal:** We will improve well-being at our school for each of our students, with a specific focus on our students of African and/or Mi'Kmaq/Indigenous ancestry.

We are continuing our School Family Gatherings, increasing community engagement and teaching our School Matrix.

4. New Business

- SAC Funding** ~ -SAC Funding (\$5000 plus \$1 per student) to support the Student Success Plan Goals in Math, Literacy, and Well-being (funding has not yet been received to the school, usually happens late fall).
 - Funds have not arrived yet. The school is in need of a new sound system. Feedback from the Remembrance Day ceremony was that people were not able to hear the speakers. We are looking into purchasing a new sound system to improve community engagement and student engagement for school gatherings. Get two quotes for options. This was voted on and approved.
- Capital Projects:** They are still working on the heat. The back wall of the school will be done. Coastal Masonry & Restoration ... was the successful tender. This will happen during after hours (2:30-11pm). Staging and fencing will be put up in Nov.
- SAC Business**

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Membership has not changed. We will reach out to the community to see if we can get 2 more community members. Check with the firehall. Next meeting January 21 at 5:30pm virtual meeting.

Chair: Alexis Kunz (year 2)

Parent:

Parent: Christy Pippy (year 1)

Parent: Anita Wyles (year 1)

Community Member:

Community Member:

Staff Member: Kathy Reinhardt

Staff Member: Vice Principal Kaylee Rawding

Staff Member: Andrea Holley

Staff Member: Principal Lisa MacDonald

5. Next meeting:

Jan 21, 2026 (virtual)

March 11, 2026 (virtual)

April 22, 2026

June 3, 2026

6. Adjournment: 6:22pm