

Meeting Minutes for January 21, 2026

Call to Order / Approval of Agenda: 5:36 (Lisa)

Attendees: Lisa MacDonald, Kathy Reinhardt, Kaylee Rawding, Joanne Pippy, Christy Pippy,

Regrets: Alexis Kunz

1. Approval of Last Meeting's Minutes

Approval of Meeting Minutes → Christy Pippy & Anita Wyles

2. Business Arising from the Minutes

No business arises from last minutes.

4. What's Happening at HES

- Operation Update (Capital Project, Clogged Pipe): Provided update/clarification on the smell in the school. The slop sink was clogged, it was plunged and the pressure broke a seal on a pipe. The issue is resolved. Capital Project: All the bricks have been removed and the insulation is off. Most of the work happens outside of school hours.
- Report Cards (See SSP for Data): Term 1 report cards were developmental codes (ND, DE, WD). Grade 2 had 9 students with ND in reading; other grade levels only had 1-2 students. 56% of grade 2 students are not meeting in writing, 36% in grade 3 and 29% in grade 5. We have created a school-based benchmark system for each grade level for writing expectations for each month as an action step to help support the writing curriculum. Any student that received an ND is supported through MTSS and discussed at TST to determine supports that need to be in place based on data.
- School Family Gatherings/Hammerhead High Fives: Very positive engagement from families and the community. Everyone will receive a hammerhead high fives. We will also have hammerhead shining supporter.
- Progress Conferences (*New Time feedback): The times were changed to allow families for more ease and flexibility. We also used a google form for families to sign up for a conference time. Positive feedback from families with the time change and the form was easy.
- Holiday Concert feedback, Sound System Purchase: Very positive feedback on the new sound system and the holiday concert.
- Radon Testing: It's here for 2 months.
- Weekly Sharkbites and Communication (feedback)

HES SAC

Harrietsfield Elementary School

🏠 Virtual

📅 Date: January 21, 2026

🕒 Time: 5:30pm

- Staffing Updates (School Counselor, PP Lead): New school counselor is Lauren Gillis. She is new to our school, getting to know our school and working on building relationships with our students. Our pre-primary lead position was filled and Lamia was the successful applicant. Welcome back!

Student Success Plan Cycle 2 (share and review plan, school-based data, and Teacher Action Steps)

Literacy Goal: We will improve achievement in literacy at our school for each of our students, with a specific focus on our students of African and/or Mi'Kmaq/Indigenous ancestry.

-Share data and Teacher Action Steps: Our teachers are beginning to look at reciprocity for reading and writing. This is the focus to explicitly show students the connection between reading and writing.

Mathematics Goal: We will improve achievement in mathematics at our school for each of our students, with a specific focus on our students of African and/or Mi'Kmaq/Indigenous ancestry.

-Share data and Teacher Action Steps: Continuing to work on fact fluency practices and games. We are recording our data in CBAS. This is a continuation of Cycle 1.

Well-Being Goal: We will improve well being at our school for each of our students, with a specific focus on our students of African and/or Mi'Kmaq/Indigenous ancestry.

-Share data and Teacher Action Steps: We are updating and revising our school matrix daily. Currently, we have identified three themes: I am safe, I am respectful, I am kind. As we get closer to the end of the year, we will be looking to brainstorm and collaborate with SAC to update our matrix for next year.

-updates to school Matrix updates and Provincial Safe Schools Strategy

***SAC School Trail Grant Project**

- We want to apply for a grant for the trail and bridge on the property. We have to collect data for the grant – why is this important.
- We are also looking at getting a mud kitchen and outdoor play space with sand. This will connect with nature and serve a community need.
- There are a lot of community members who would be able to help with this. Feedback from the SAC was very positive and felt this would help support the matrix.

5. New Business

a) 2025-2026 SAC Funding for WellBeing (Kathy to give Financials)

HES SAC

Harrietsfield Elementary School

🏠 Virtual

📅 Date: January 21, 2026

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-Propose Memorial Project (Lisa)

-Sound system came to just over \$3000 so we have roughly \$2000 left. There are a variety of ideas to spend this money.

b) SAC Business

- Review the membership (must have 5 and NOT exceed 18) does not normally exceed 3 years

Chair: Alexis Kunz (year 2)

Parent:

Parent: Christy Pippy (year 1)

Parent: Anita Wyles (year 1)

Community Member:

Community Member:

Staff Member: Kathy Reinhardt

Staff Member: Vice Principal Kaylee Rawding

Staff Member: Andrea Holley

Staff Member: Principal Lisa MacDonald

2025-2026 Meeting Dates

March 11, 2026 @ 5:30pm (virtual)

April 22, 2025 @ 5:30pm

June 3 @ 5:30pm

c) Capital Projects ~ back wall, furnace, plumbing (slop sinks)

- The back wall is going well. They will be moving ahead with the side of the building where the gaga ball pit is.

- The furnace is working.

6. AOB-No

7. Adjournment: 6:11pm

Next meeting: March 11, 2026 @ 5:30pm (virtual)