



## SAC Harrietsfield Elementary School Agenda

Wednesday, December 7, 2022

1. Call to Order: 6:04pm

Present: Kathy Reinhardt, Paula Little, Julie Welsh, Marlo Bonnar, Nicole McKeever, Christina Neary, James Neary

Absent: Brendan Maguire, William Sellars

2. Approval of the Agenda: James Neary / Kathy Reinhardt

3. Approval of the November 2, 2022 meeting minutes

4. Principal's Report

- Remembrance Day Ceremony
- Parent-Teacher Interviews
- Term 1 Report Cards
- Professional Development Day
- Christmas Concert Preparations
- Sock Drive
- Hot Breakfast Dec 16
- Jingle Bell Breakfast
- Flag Pole
- Teacher Evaluations Underway

### Student Success Plan

**Literacy Strategy:** We will incorporate instruction on segmenting and blending for 5-20 minutes per day, at least 2x/week

**Math Strategy:** We will incorporate instructional strategies to support math fluency - 10 to 30 minutes/day

**Well-Being Strategy:** We will create opportunities for outdoor learning to build connections to the outdoors and use these experiences to engage students in literacy.

5. Old Business

- a) Teacher Growth and Evaluation Tool Changes
- a) Fall Reading Results / Learning Opportunities & Instruction
- b) Student Success Planning: Short Cycle Strategies
- c) School Pictures (Parent Email - Prices)
- d) Remembrance Day Wreath
- e) Sock Drive (Students' Council)
- f) Flagpole Repairs

## 6. New Business

- a) Flagpole - The Flagpole has been repaired by the HRCE. Paula will be following up with Patty Cuttell's office regarding receiving a variety of flags for different recognitions.
- b) Student Success Planning - Recent Professional Development: Paula reviewed what staff members were working on for the December 1st and 2nd Professional Development days. On the morning of December 1st, Julie led PD on Land Acknowledgement, for all staff. On December 2nd, P-3 teachers focused on phonics instruction in literacy and the 4-5 teachers worked on math fluency concepts. Specialist staff attended individualized PD at various sites.
- c) Optis Feedback: Christina indicated that she loved it, found it very convenient. Nicole said that it would be beneficial to keep it the same for next time
- d) 2022-2023 SAC Funds (\$5171 plus remaining funds from 2021-2022)
- e) Spending Request: The staff have done research on a few resources to support phonics instruction (Wilson Reading Program, which is used in the HRCE by Resource and Learning Support Teachers), UFLI (also used by Learning Support teachers), Jan Richardson's book, "The Next Step Forward in Word Study and Phonics". We have also spent time examining the Phonological Awareness and Phonics Instruction continuum. We have purchased copies of the UFLI (University of Florida Literacy Institute) manual for each classroom. We would like to purchase resources to support the UFLI manual from the [Wilson Reading Program](#). Paula will send out a link to their website and a list of materials that we would like to purchase for approval from the SAC.
- f) Book Suggestions: Christina indicated that parents would like to have more guidance on how to purchase appropriate books for their children, based on their reading level. Paula will send this request to classroom teachers, asking that they share this information with families.

## 7. Next meeting date: **February 1, 2023**

## 8. Adjournment - 6:50pm