



SAC Harrietsfield Elementary School Agenda

Wednesday, February 1, 2023

1. Call to Order: 6:02pm

Present: Julie Welsh, Christina Neary, James Neary, Nicole McKeever, Marlo Bonnar

Absent: Paula Little, Kathy Reinhardt, Holly Lake, Brendan Maguire, William Sellars

2. Approval of the Agenda: James, Christina

3. Approval of the December 7, 2022 meeting minutes

4. Principal's Report

- Home & School Jingle Bell Breakfast : next year we will tickets in advance in order to have a better idea of how many people to expect. We will try to move it to one week earlier in December.
- Christmas Concert: everyone enjoyed having it in person. Someone mentioned that the audio could be improved upon.
- Registration Month
- Book Swap (literacy week): Christina mentioned that her daughter would like to have more access to higher level books in the classroom.
- Spirit Week (Students' Council - February 6-10)

Student Success Plan

Literacy Strategy: We will assess all students in phonological awareness using the CORE phonics survey. We will use the information from this survey to guide instructional decisions (Tier 1 & 2).

Math Strategy: All classes are dedicating time daily to intentional whole class or small-group guided instruction around number sense and computational fluency.

Well-Being Strategy: All staff will help to build positive, strong relationships among students by mixing cohorts during instructional time for small blocks of time.

5. Old Business

- a) Flagpole - The Flagpole has been repaired by the HRCE. Paula will be following up with Patty Cuttell's office regarding receiving a variety of flags for different recognitions.
- b) Student Success Planning - Recent Professional Development: Paula reviewed what staff members were working on for the December 1st and 2nd Professional Development days. On the morning of December 1st, Julie led PD on Land Acknowledgement, for all staff. On December 2nd, P-3 teachers focused on phonics instruction in literacy and the 4-5 teachers worked on math fluency concepts. Specialist staff attended individualized PD at various sites.

- c) Optis Feedback: Christina indicated that she loved it, found it very convenient. Nicole said that it would be beneficial to keep it the same for next time
- d) 2022-2023 SAC Funds (\$5171 plus remaining funds from 2021-2022)
- e) Spending Request: The staff have done research on a few resources to support phonics instruction (Wilson Reading Program, which is used in the HRCE by Resource and Learning Support Teachers), UFLI (also used by Learning Support teachers), Jan Richardson's book, "The Next Step Forward in Word Study and Phonics". We have also spent time examining the Phonological Awareness and Phonics Instruction continuum. We have purchased copies of the UFLI (University of Florida Literacy Institute) manual for each classroom. We would like to purchase resources to support the UFLI manual from the Wilson Reading Program. Paula will send out a link to their website and a list of materials that we would like to purchase for approval from the SAC.
- f) Book Suggestions: Christina indicated that parents would like to have more guidance on how to purchase appropriate books for their children, based on their reading level. Paula will send this request to classroom teachers, asking that they share this information with families.

6. New Business

- a) Updates to our Student Success Planning
 - Recent purchases to support literacy instruction (Wilson; Whiteboards/Magnetic Letters for each student)
 - CORE Phonics Survey
- b) Classroom Books Inventory
 - We will be gathering information about our classroom books to ensure that every P-2 student in our school has access to an appropriate variety of levelled reading books (fiction and nonfiction)
 - We will put together a list of book levels that we need more of for SAC purchasing approval

7. Next meeting date: **March 1, 2023**

8. Adjournment - 6:32pm