



SAC Harrietsfield Elementary School Agenda

Wednesday, May 3, 2023

1. Call to Order: 6:05pm

Present: Paula Little, Julie Welsh, Kathy Reinhardt, James Neary, Christina Neary, Brendan Maguire

Absent: Nicole McKeever, William Sellars, Marlo Bonnar

2. Approval of the Agenda: Christina Neary, Kathy Reinhardt

3. Approval of the March 1, 2023 minutes: Kathy Reinhardt, Julie Welsh

4. Principal's Report

- Word Work Kit Assembly
- Allocation Review Meetings
- Neptune Theatre
- Sound Walls
- T2 Report Cards / PT Interviews
- Teacher Growth & Evaluations
- Year-End Field Trip Preparations
- Talent Show Preparations
- Food Drive / Sock Hop
- Staffing Allocations Coming Soon
- HCJH Orientation (May 11th @6:30pm)

Student Success Plan

Literacy Strategy: We will assess all students in phonological awareness using the CORE phonics survey. We will use the information from this survey to guide instructional decisions (Tier 1 & 2).

Math Strategy: All classes are dedicating time daily to intentional whole class or small-group guided instruction around number sense and computational fluency.

Well-Being Strategy: All staff will help to build positive, strong relationships among students by mixing cohorts during instructional time for small blocks of time.

5. **Old Business**

- a) Pre-Primary / Primary Registration for 2023-2024 school year
- b) Out of Area Process for Pre-Primary Principals will now be approving, or denying, OOA requests in consultation with the school's Pre-Primary Supervisor and/or the Pre-Primary Manager if adequate accommodation is available.

- c) Word Work kits - a team of teachers/admin are building word work kits so that every student in the school has their own set of magnetic letters and a magnetic whiteboard/marker. These tools will be used to support the UFLI program each day.
- d) Core Phonics Survey
- e) [UFLI](#) Resource (P-5) - we are currently trialling the UFLI lessons, which support phonological awareness development. Our goal is to have daily lessons in every classroom in September.
- f) P-2 Reading Data: Paula shared the data and the progress that we've made with our P-5 reading data. We currently have all students in primary who are meeting, except one who is approaching benchmarks. All but 4 students in grade 1 are meeting. In grade 2, 19/26 students are meeting or approaching. This is up from 7/27 in September.

6. New Business

- a) **Drop off/Pick up Safety** - a discussion was had about ensuring students are safe during drop off and pick up. Paula talked about how we have put lots of reminders in memos to families about letting students out on the sidewalk side of the loop, rather than opening doors into the loop. We have noticed an improvement in how many families are doing this. We also talked about how we work to keep traffic moving by helping students out of vehicles. This minimizes double parking and the chance of a student or parent being hit by another car in the loop. Christina explained that we have had numerous discussions over the years about who owns the small parking area on the other side of the outdoor classroom. This area is used a lot, especially by families of pre-primary children. In the winter, this area is not cleared, causing parking and safe walking issues. At the end of the meeting, Brendan Maguire was present for the meeting so we looped back to talk about this parking area. He explained that it is likely Crown land but he would investigate with the Department of Transportation and/or the Department of Education to determine the owner of the land and to see if we could get it assigned as a parking overage area for the school to use. He also explained that if there are ever snow clearance issues that we could call him to resolve it.
- b) **School Pictures 2023-2024** The SAC reported that there were lots of positive comments about Pineapple Studios school pictures and that they wanted to continue with them next year.
- c) **Enrollment Updates** - Paula reviewed the current enrollment numbers for the next school year.
- d) **2023-2024 Configurations** Paula reviewed the current configuration for the next school year.
- e) **VP Staffing Update** Julie Welsh was the successful candidate for the VP position. She is now permanent in this position.
- f) **P-2 Reading Data Updates** Paula reviewed the most recent P-2 reading data. At the end of term 1, 39% of our P-2 students were meeting reading benchmarks. In our most recent pull, 77% of our students were meeting.
- g) **SAC Membership** James Neary has completed his 3 year term. We will be looking for a new SAC chair for the next school year. Andrea Holley will be added as a staff member for next year. Christina Neary has also completed her term; however, she is interested in returning if there is not another parent who wants to join.
- h) **Funding Requests** Paula reviewed several funding requests. The SAC approved all purchases, totalling just over \$3900.

7. Next meeting date: September 2023 (TBD)

8. Adjournment -