



SAC Harrietsfield Elementary School Agenda

Wednesday, October 4, 2023

1. Call to Order: 6:05pm

Present: Paula Little, Julie Welsh, Kathy Reinhardt, Alexis Kunz, Nicole McKeever, Christina Neary, Andrea Holley

Absent: Brendan Maguire, William Sellars, Marlo Bonnar

2. Approval of the Agenda: Nicole McKeever, Kathy Reinhardt

3. Approval of the May 3, 2023 minutes:

4. Principal's Report

- First Days of School
- Picture Day
- Stand Up Against Bullying Day
- Orange Shirt Day / Treaty Education
- Terry Fox Run
- Emergency Drills: Fire, Lock Down, Hold & Secure
- Professional Learning Days
- Healthy Hunger
- Curriculum Night / Ice Cream Social
- Freezie Fridays

5. **Old Business**

- a) Pre-Primary / Primary Registration for 2023-2024 school year
- b) Out of Area Process for Pre-Primary Principals will now be approving, or denying, OOA requests in consultation with the school's Pre-Primary Supervisor and/or the Pre-Primary Manager if adequate accommodation is available.
- c) Word Work kits - a team of teachers/admin are building word work kits so that every student in the school has their own set of magnetic letters and a magnetic whiteboard/marker. These tools will be used to support the UFLI program each day.
- d) Core Phonics Survey
- e) [UFLI](#) Resource (P-5) - we are currently trialling the UFLI lessons, which support phonological awareness development. Our goal is to have daily lessons in every classroom in September.
- f) P-2 Reading Data: Paula shared the data and the progress that we've made with our P-5 reading data. We currently have all students in primary who are meeting, except one who is approaching benchmarks. All but 4 students in grade 1 are meeting. In grade 2, 19/26 students are meeting or approaching. This is up from 7/27 in September.

6. **New Business**

- a) SSP - Goals and Strategies for 2023-2024

Literacy: We will improve achievement in literacy for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

As we begin the school year, we are focussed on:

- Completing a Core Phonics Survey on each student from grades primary to 5 to identify areas of strength and challenge
- Daily explicit phonics instruction using the Scope and Sequence for each grade level to determine a starting point (for grades primary-2). In grades 3-5, teachers will determine the starting point based on the CPS.

Math: We will improve achievement in mathematics for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

All classes are dedicating time daily to intentional whole class or small-group guided instruction around number sense and computational fluency.

Well-Being: We will improve well-being at our school for each of our students, with a specific focus on our students of African and/or Mi'kmaw/Indigenous ancestry.

As we begin the school year, we are focussed on:

- Getting to know our students and their families
- Knowing students as they are known
- Learning about their lived experiences and communities

- b) Drop off/Pick up Safety - At our May meeting, Brendan Maguire explained that the small parking area next to the school is likely Crown land but he would investigate with the Department of Transportation and/or the Department of Education to determine the owner of the land and to see if we could get it assigned as a parking overage area for the school to use. Update: Brendan was not in attendance, therefore we were unable to receive an update on the land ownership issue. The SAC discussed ways to support pre-primary families during drop off so that they are not parked in the loop for extended periods of time.
- c) Student Support Plan - Paula reviewed the plan that we have established, as a staff, to support students who require additional support in guided reading, phonics, guided math, assistive technology, resource and learning centre.
- d) Enrollment Updates - 159 total students from PP to 5.
- e) SAC Membership - changes (Andrea Holley - staff; Alexis Kunz - chair)
- f) 2023-2024 Configurations - no changes from June 2023.
- g) Staffing Updates - changes since June: Jill Horsman (EPA), Kristy Pippy (EPA), Sarah Cowans (School Social Worker)
- h) P-2 Reading Data Updates Paula reviewed the most recent P-2 reading data.
- i) 23-24 SAC Funding - Paula explained that although we do not usually receive SAC funding until December, we are expecting to receive this funding again this year. It will likely be \$5000 plus \$1 for each student, which is used to support our Student Success Plan implementation.

7. Next meeting date: Wednesday, November 1, 2023

8. Adjournment - 6:40pm