



School Advisory Council Annual Report – June 2023

School	Harrietsfield Elementary School
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Please list SAC members including names, membership type (i.e., parent, community member, staff), and role (i.e., Chair, Vice Chair).

James Neary – Chair

Christina Neary – Parent

Nicole McKeever – Parent

Marlo Bonnar – Community Member

William Sellars – Community Member

Brendan Maguire – Community Member

Kathy Reinhardt – Staff

Julie Welsh – Staff

Holly Lake - Staff

Paula Little – Administrator / Principal

*For the 2023-2024 school year, Meghan Thorne will be our SAC chair. Andrea Holley will be added as a staff member.

Please describe a summary of work undertaken by the SAC to improve student achievement and school performance.

This year our SAC meetings focused on sharing information around our school's Student Success Plan, looking at ways to ensure that the inclusive education policy was being implemented into daily practices and initiating SAC grant spending.

During each meeting, time was dedicated to discussing our overarching SSP goals as well as our current short cycle strategies. Each time a new cycle began, we discussed the evidence to support this strategy as well as what impact or gains we were wanting to see as a result of this strategy. Our staff worked throughout the year to ensure that student achievement and well-being were at the forefront of all practices and decisions made. Our 3 overarching goals were: We will improve student achievement in literacy; We will improve student achievement in math; and We will improve student well-being at our school. Our strategies and actions were guided by the question: What will you do to impact the learning for ALL students? We looked at evidence of student learning by answering the question, How are students doing? How do we know? We also determined criteria to measure progress of student achievement and well-being (what will it look like when students are succeeding?)

Determining criteria for instruction and assessment (what will our practice look like when teachers are implementing the strategy/actions?) was also an integral part of our student success plan.

To support our literacy goal, throughout the year, we committed to spending time as a whole group and in grade level groupings developing our understanding of phonics instruction. As a staff, we researched, designed and implemented programming to support phonological awareness (one of the 6 pillars of reading instruction). We tailored our instruction on the needs of individual students. As part of this process, we spent time going through selected resources (Wilson Language Foundations 1 & 2, University of Florida Literacy Institute/UFLI manual) to strengthen our instructional practices and to make decisions on how baseline data would be collected. Through ongoing conversations, it was determined that we would use a school-wide scope and sequence in order to provide systematic instruction in phonics. As the year progressed and we developed new short cycle strategies in literacy, we began to examine various sound walls from different resources to determine best fit for our school's needs. We engaged in ongoing conversations during TST meetings to determine next steps for instruction and assessment. As a staff, we decided to complete the CORE phonics assessment for all students to determine baseline data. Once our baseline data was collected, we were able to identify areas in which we would provide whole group (Tier 1) instruction as well as areas where we would provide targeted, small group intervention. Having the data that the phonics assessment provided allowed us to determine where, in the scope and sequence, we would begin instruction, based on the needs of our learners.

In addition to our work to improve student achievement, there were also ongoing updates and conversations on the following topics:

- Provincial assessment results
- Instructional practices & resources to support math fluency
- Teacher Growth and Evaluation process changes
- Changes to the Out of Area process
- Enrollment updates
- Funding requests
- Drop off/pick-up safety

Please list any significant milestones and success stories that the SAC would like to highlight.

Throughout meetings this year, we shared with our SAC the short cycle strategies that we were implementing to support reading improvement, as part of a region-wide goal to have all students reading at benchmark by the end of grade 2. At each meeting, we presented classroom reading data and the progress that was being made at each grade level. We also talked about resources that were being used by teachers to target instruction in the 6 pillars of reading. In September, we shared with our SAC that 39% of our students were meeting in reading. At our last SAC meeting in May 2023, we shared that 74% of our students in P-5 were meeting in reading.

Please describe any related sub-committee work undertaken by SAC members (e.g., School Options Committee).

N/A

Statements of Revenues and Expenditures:

Expenditures supporting the school improvement plan (e.g., providing resources to support math and literacy instruction).		
Reflex Math Subscription (to support math fluency practice)		-600
P/1 Shelving (to improve reading areas)		-217.93
Quality Classrooms (flexible seating for reading)		-189.64
Wilson Reading Materials		-2187.49
Butterflies		-233.52
Wilson Brokerage		-154.26
Classroom Speakers		-91.99
PM eCollection		-100
Magnetic Letters		-98.88
Wireless AirMouse (For UFLI instruction etc.)		-248.34
Wireless Presenter		-34.49
Magnetic Letters/Bingo Chips (Phonics Instruction)		-729.82
Classroom Books		-65.82
Magnetic Letters (Phonics Instruction)		-127.62
Whiteboards (Phonics Instruction)		1,241.49
Current Balance		\$0.00

Expenditures supporting policy development and implementation (e.g., supporting and promoting new policies).	
N/A	

Expenditures covering operational expenses; up to 20 per cent of provincial SAC funding may be used as operational expenses, if necessary, to encourage and support member participation).	
N/A	

Please return to School Supervisor by Monday, June 22, 2023. Thank you.